



CAPPS Financials

Image/Tools Upgrade Reminders

Oracle PeopleSoft Upgrade for Fiscal 2022

PeopleTools

- Version 8.57.18 to 8.59.08
- Enhancements to fluid homepages

Image

- Image 33 to 41
- Additional functional features

Go-Live

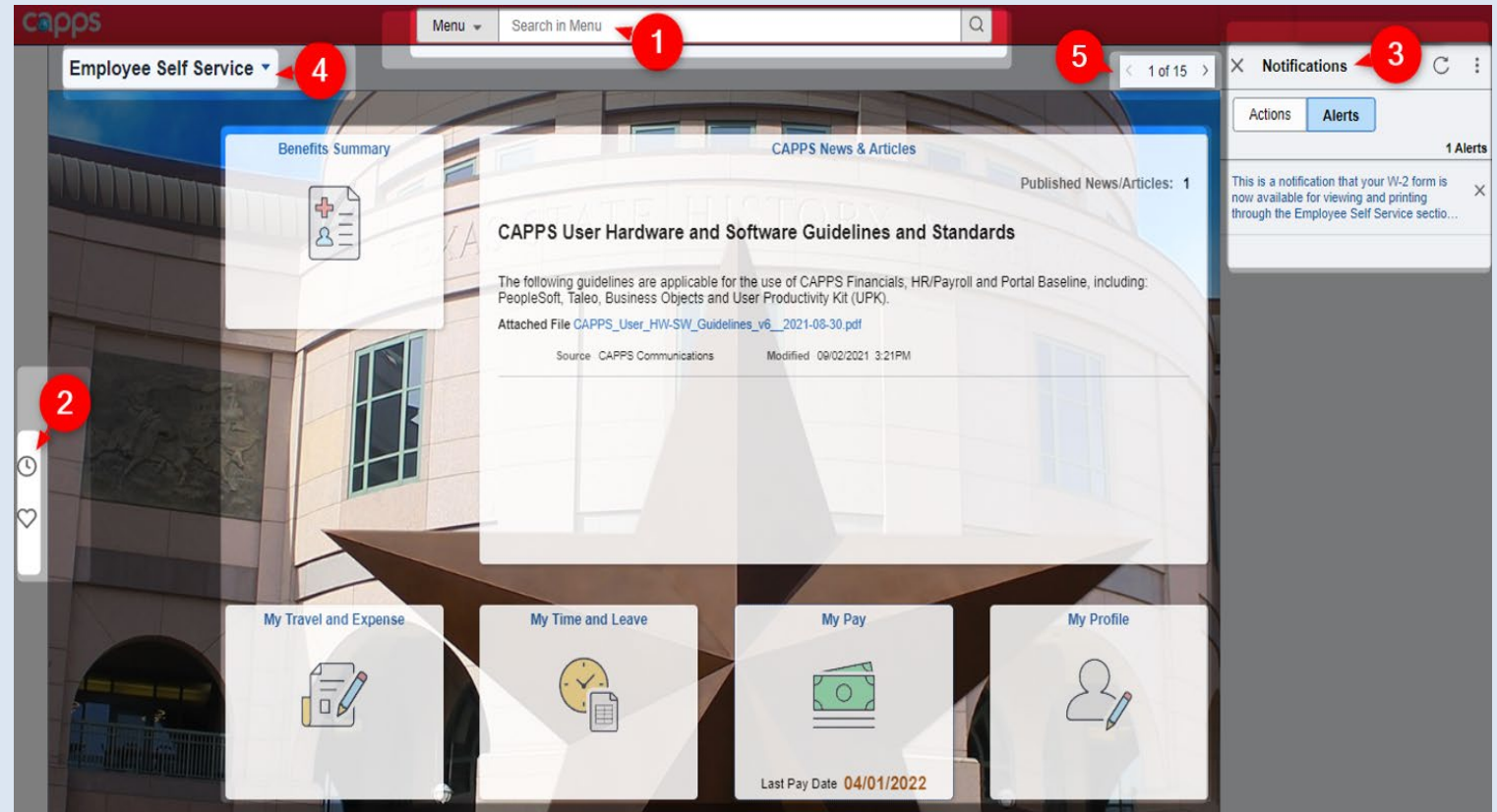
The CAPPS system will be unavailable
Friday, July 1 at 5 p.m.—Tuesday, July 5 at 8 a.m.

Homepage

1. The **Global Search Bar** appears in the center of the banner at the top of the homepage.
2. The homepage now includes a **Quick Access Bar** on the left, which provides one-click access to your favorites and most recently visited items.
3. Your notifications are now displayed directly on the homepage by default in the new **Notifications Panel**

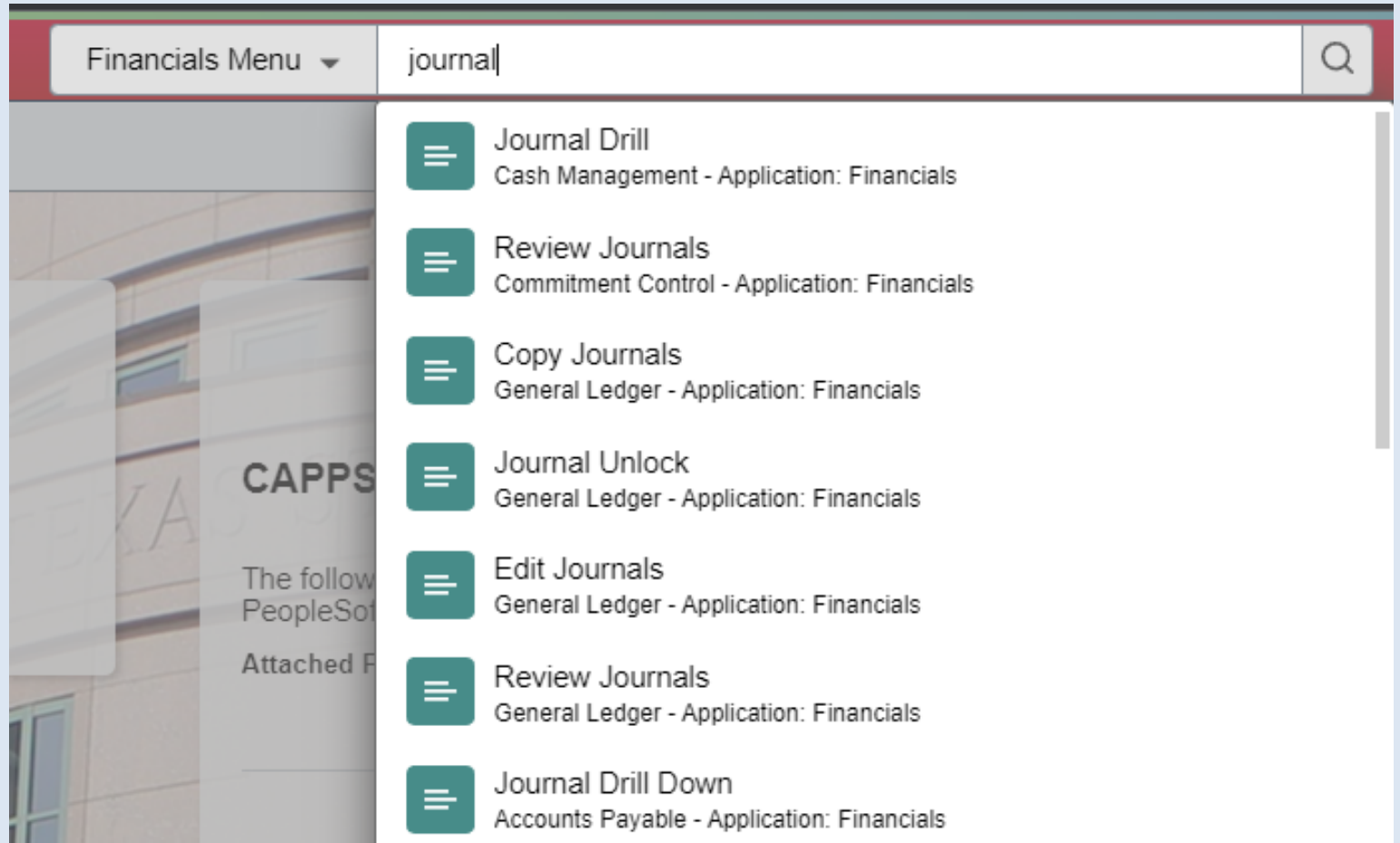
Two ways to access dashboards:

4. In the top left corner, click the **down arrow** and select the module, or
5. In the top right corner, **click the arrows** to toggle through each available dashboard.



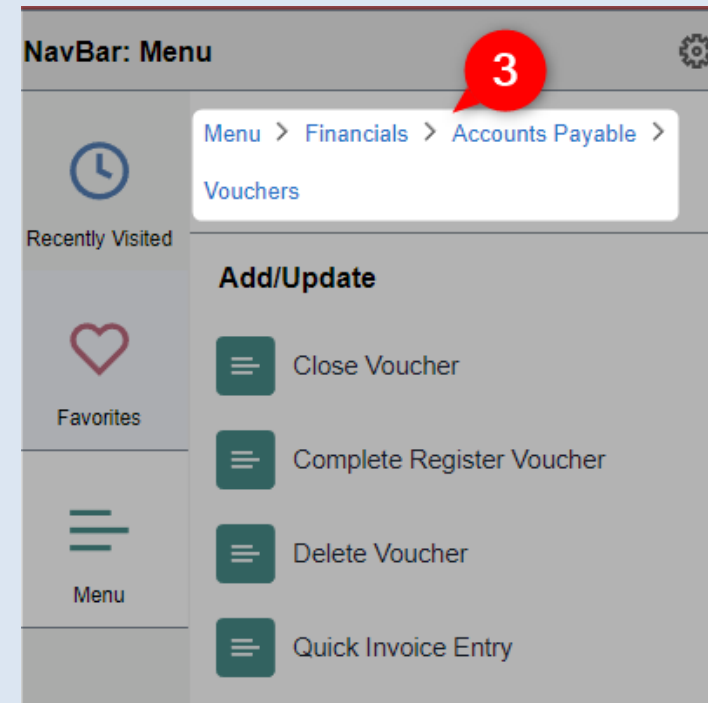
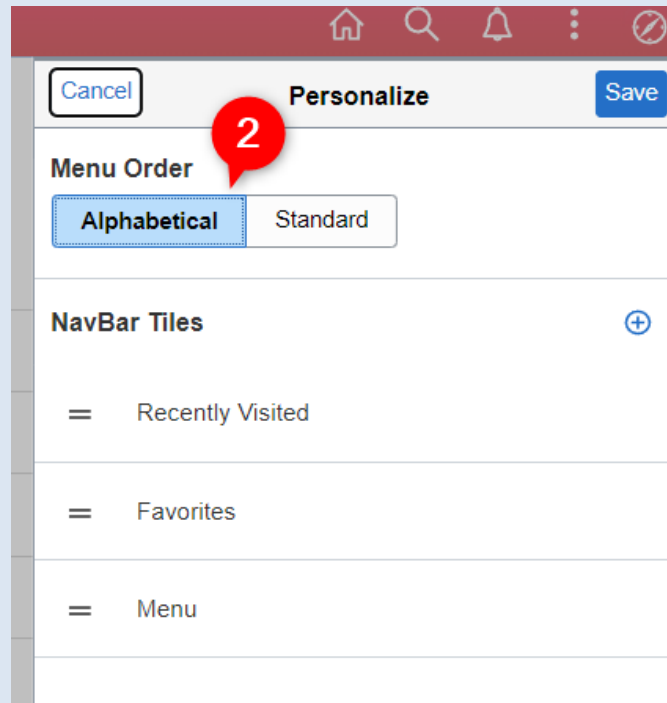
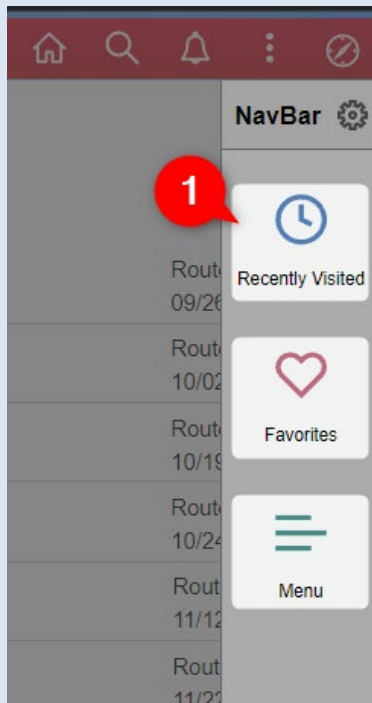
Global Search

- Global search enhancements in PeopleTools 8.59 provide you with the tools and data necessary to allow search to become the primary method of navigating in CAPPS.
- As you type, the search suggestions are narrowed to applicable results as well as all other results matching what you've typed.



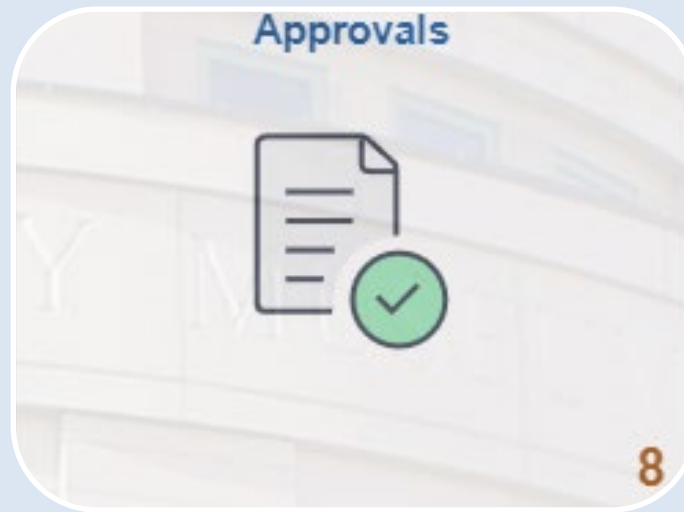
NavBar Enhancements

1. New images denote **Recently Visited**, **Favorites** and **Menu** tiles and items.
2. Menu folders and menu items can be displayed in **alphabetical order** or standard order, a personalized setting that can be changed per individual.
3. The **Breadcrumbs** in the NavBar allow you to navigate back up the menu hierarchy to a menu folder, including the root folder.



Fluid Approval Tile

- Replaces the **worklist** (no data conversion needed)
- Available on each dashboard
- Approve documents from different modules on one page
- View line information, printable version and comments/attachments
- The number of documents pending user's approval is shown on the tile.



Resources Provided

- Materials from past User Group meetings are posted on FMX under **Past CAPPs Financials User Group Meetings**.
- User Acceptance testing is still available in the UAT3 environment.
- Sent email on June 28th – **CAPPs FIN: July Deployment Downtime Schedule**
- Sent email on June 29th – **CAPPs Financials System Upgrade FY22 Changes**
(Includes in depth overview of Fluid Approval Tile).

Note: If you did not receive/cannot access the provided resources or if additional assistance is needed, email the CAPPs Government & Communications team at CAPPs.CGC.ba@cpa.texas.gov.



Thank You!

CAPPS Production Support Team